Youth Ministry Coordinator

Community Evangelical Free Church

Job Description

Accountability:	Report directly to the Senior Pastor Performance and job description review to occur annually
Status:	Part-time
Hours:	21 hours/week
Location:	Platteville, WI

POSITION SUMMARY

Support the vision and mission of Community Evangelical Free Church by providing leadership in the coordination and implementation of youth ministry programs and events and in building relationships with middle and high school youth and families.

QUALIFICATIONS

Must be a person of high Christian character, have organizational skills, an understanding of pastoral care, the ability to inspire and guide volunteers effectively, committed to establishing and maintaining good interpersonal relationships, teamwork, and support of church ministries.

Preferred 2+ years of leadership experience in ministry, preferably in church environments
Preferred experience in coordinating volunteers and partnering across ministry areas
Proven experience in strategic planning, operations, and administration
Competent with technology and church management systems
Informed and competent in current digital communication tools utilized by youth
Must have a commitment to confidentiality regarding all matters

PROFESSIONAL QUALITIES

- Commitment to the vision and direction of the church
- Lead with confidence, skill, and spiritual maturity
- Strong interpersonal skills
- Commitment and ability to develop and coordinate a diverse group of youth and volunteers
- Self-motivated, energetic, and responsible
- Ability to navigate with a flexible and changing array of tasks and events

PRIMARY RESPONSIBILITIES

Responsibilities will include but not be limited to the following:

Ministry Leadership and Execution

- In partnership with the Leadership Team, set a vision for Youth Ministry that aligns with the vision, values and principles of Community Church.
- Lead Middle and High School Youth in seeking God through the elements of Christian discipleship: prayer, time in God's word, fellowship, and evangelism.

- Create an environment that is welcoming to youth who are not familiar with church, have not read the Bible and who have not yet understood the gospel.
- Recruit, develop, encourage, maintain and train a strong team of volunteers.
- Plan and provide a clear, biblical, engaging and understandable youth ministry curriculum.
- Communicate clearly with parents, volunteers, and youth.
- Provide hands-on leadership and support for all aspects of Youth Ministry.
- Annually attend the EFCA Forest Lakes District Youth Conference, inviting students and volunteers and sharing impact with the wider church.

Staff Involvement

- Participate in staff training and team building times as appropriate
- Willing to share in tasks for church events and services as appropriate
- Committed to encourage and pray for other church staff in the work of ministry
- Maintain a healthy relationship with all staff members